

St Keyne Parish Council

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Date: Tuesday 13 March 2018
Time: 7.30pm
Location: St Keyne Village Hall, St Keyne PL14 4RF

Present: Cllrs Sally Lewis (Chairman), Min Toms, Charles Boney, Jane Page.

Also in Attendance: John Hesketh (Parish Clerk).

Members of the public: 3

The public meeting commenced at 19.30 and finished at 21.20

Minutes | 13 March 2018

14/2018 Chair's Welcome & Housekeeping

15/2018 Public Participation / Cornwall Council report, if available.

Mrs Patricia Hopwood, Treasurer for the St Keyne Village Hall, presented a financial summary for the hall and explained what their future plans were for improving income and extending the facilities available to residents. Cllr Boney congratulated the management committee on its achievement in turning its finances around and for accumulating proper reserves. Mrs Hopwood thanked the parish council for its donation (Item 22A below). Mr Chris Fitzpatrick asked if it might be possible to upgrade the broadband package that the parish council had agreed to fund for two years.

ACTION Clerk to speak with Plusnet and investigate alternative packages.

Report from Cllr Phil Seeva

The councillors Community Chest fund had awarded the St Keyne Garden Club the sum of £200 as a contribution towards its planting for Jubilee Park. This fund is now closed until 1 April 2018, and residents are encouraged to make applications if they have community projects which need supporting. The next full Cornwall Council meeting in April will be making a decision on funding a stadium for Cornwall. Central government will be making a contribution, and Cornwall Council be asked to add £2-3m.

16/2018 Apologies

Apologies received from Cllr Loveday Carlyon.

17/2018 Declarations of interest

No declarations of interest made and no dispensations requested.

18/2018 Minutes of the public meeting

It was RESOLVED to approve the minutes of the meeting held on 13 February 2018. Proposed Cllr Page. Seconded Cllr Boney. All agreed.

19/2018 Matters arising from the minutes

Item 16	Feedback on defibrillator options Clerk reported that he had received feedback from St Germans Parish Council and Liskeard Town Council that endorsed supplies and service from
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	the South West Ambulance Service. It was RESOLVED to support the purchase and installation of a defibrillator, sourced from SWAS. Proposed Cllr Page. Seconded Cllr Boney. All agreed. ACTION Clerk to contact SWAS for survey and arrange for contracts to be drawn up.
Item 19	Grounds maintenance at Sandy Close The Chair reported that the overgrowth of weeds on the pathway owned by South West Water had been badly cut but the debris had not been cleared. ACTION Clerk to contact SWW and escalate our complaint. Ownership of the small area on Sandy Close has been identified, and councillors noted that rat poison had been introduced to the area. ACTION Cllr Seeva will approach the land owners and ask about ground clearance.
Item 66C	Lawn Cemetery briefing The Clerk had recently attended a course on cemetery legal compliance and reported that the basic requirements of lawn cemetery were in place: a complete burial register, ground plan and paper trails for every plot. The forward plan for 2018/19 included a review of cemetery regulations and operations, including new directional signage. Clerk to progress the agreed plan.
Item 9C	Options for deposit accounts and surplus funding Clerk reported that Cornwall Council offer a deposit scheme where parish councils can deposit their surplus funds. The current rate of interest is significantly higher than that offered by the Barclays Business Saver account. ACCOUNT Clerk to follow up enquiries to Cornwall Council and report back with a proposal.
Item 10B	Update on Garden Club's Community Chest Award. Clerk reported that the grant had been received into the parish council's bank account on 22 February 2018, and was now available for the club to draw down.

20/2018 Correspondence Received

Cruse Bereavement Care have written to thank the parish council for agreeing to reconsider its application for a donation in March 2019.

21/2018 Planning Matters

A To agree the parish council's response to Cornwall Council consultations on new planning applications. None received.

B Planning application received after agenda published – for information only.

C Planning applications approved by Cornwall Council – Information only.

22/2018 Finance

It was RESOLVED to agree the authorisation of payment of the following accounts. Proposed Cllr Toms. Seconded Cllr Page. All agreed.

A Accounts

Payments Schedule		Feb 2018	Period	11
Date	Payee	Description	CQ	£
13/03/2018	Crystal Clear	Window cleaning	1087	£ 11.00
13/03/2018	Rob Craig	Renovating benches	1088	£ 150.00
13/03/2018	SLCC	Cemetery training	1089	£ 174.00
13/03/2018	St Keyne Village Hall	Salary	1090	£ 1,000.00
13/03/2018	John Hesketh	Expenses	1091	£ 139.20
30/03/2018	John Hesketh	Salary	1092	£ 217.24
30/03/2018	HMRC	PAYE	1093	£ 54.20
All cheque payments today				£ 1,745.64

B Direct Bank Payment & Receipts.

Bank Payments Schedule		Feb 2018	Period	11
Date	Payee	Description	Pay	£
05/02/2018	Plusnet	Broadband	DD	£ 23.40
All bank payments this period				£ 23.40
Bank Receipts Schedule		Feb 2018	Period	11
Date	Payer	Description		£
22/02/2018	Cornwall Council	Garden Club Grant		£ 200.00

C Bank Reconciliation.

At the close of business on 28 February 2018, the parish council held £61,252.22 in its bank accounts.

23/2018 Councillors' Reports

Topical items that may be raised by councillors not requiring formal decision.

A Cllr Jane Page

Cllr Page reported that the benches at Longlands had now been repaired and reinstalled, but that a bench in Jubilee Park would need some work carried out.

ACTION Cllr Page to forward a photograph to Clerk who will progress repairs.

B Open Spaces

The Chair asked that councillors work to collate a list of land that the parish council was responsible for and include it in the maintenance contract.

24/2018 Chair's Agenda Items

A Discussion on footpath improvements and links to the Ramblers Association

B Local Maintenance Partnership contract

Cllr Seeva welcomed the contract offered by Cornwall Council, and supported the proposal that the parish should take responsibility for footpath maintenance. It was RESOLVED to accept the LMP contract. Proposed Cllr Lewis. Seconded Cllr Toms. Cllr Boney declared an interest and abstained. Resolution carried.

C Dog Poo stickers: it was RESOLVED to purchase a pack of 25 stickers for distribution around the parish. Proposed Cllr Lewis. Seconded Cllr Page. All agreed.

D Deposit scheme for council funding: see Item 19/9C above.

E Community Emergency Plan.

Councillors discussed some of the issues arising out of the recent cold weather, and agreed to consider drawing up a Community Emergency Plan.

ACTION Clerk to circulate templates and add to April agenda.

25/2018 Date of next meeting.

10 April 2018 at St Keyne Village Hall

26/2018 End of meeting

Meeting closed 21.20