

## Minutes | 14 June 2023

Time: 7pm

Location: St Keyne Village Hall PL14 4RF

**Present:** Cllrs Kevin Shovelton (Chair), Angela Woodman, Lindsey Ellis, Jonathan Ellis, Sally Lewis, Alex Blackwell, Mark Featherston; Sarah Whiting. There was one member of the public present. Also, present Cornwall Cllrs Jane Pascoe; Armand Toms, Parish Clerk John Hesketh.

### 67/2023 Chair's Welcome & Housekeeping

Cllr Shovelton welcomed councillors and set out the format for the closed session that would interview candidates for the vacant seat in St Keyne ward.

### 68/2023 Apologies

None received.

### 69/2023 Declarations of interest

No declarations of interest made, or dispensations requested.

### 70/23 Closed Session

Councillors interviewed two candidates for the remaining vacancy on the parish council, and **Resolved** to co-opt Mr Roger Cook to represent the ward of St Keyne. Proposed Cllr Shovelton. Seconded Cllr Lewis. All agreed. Mr Cook signed his Declaration of Acceptance of Office.

**Action:** Clerk to inform Cornwall Council and arrange induction.

The public section of this council meeting began at 7.45pm

### 71/2023 Public Participation

Cornwall Councillor Jane Pascoe reported that: the inaugural meeting of the new Community Area Partnership was held on 6 June and 23 out of 29 parishes attended; Cllr Pascoe was elected Chair; two sub-groups were agreed (Highways and Funding) and three working groups (Transport and Connectivity, Economic Growth and Development, Climate Action and Nature Recovery); the meeting had agreed a letter to the Department for Transport challenging their recent decision to postpone works on the A38; plans for a new integrated services hub at Liskeard Cattle Market would see a net gain in parking spaces with priority parking for residents and shoppers; because of the hot weather, refuse collections may take place earlier in the day – please put your waste out the night before; Liskeard Show takes place on 8 July 2023. Councillor Toms reported that: had visited the site of a new geothermal generator at Redruth; lobbying to restrict applications for retrospective planning applications. Cllr Featherston asked about proposed roadworks and Lodge Hill and the impact this might have on access to the parish. Cllr Pascoe explained that the budget for those works was restricted and that no work was planned for the foreseeable future – she would monitor the situation and report back.

### 72/2023 Minutes of meeting

It was **Resolved** to approve the minutes of the meeting held on 10 May 2023. Proposed Cllr Lewis. Seconded Cllr Lindsey Ellis. All agreed.

### 73/2023 Matters Arising

Lambest Cottage | Menheniot | Cornwall PL14 3RE

01579-342437

clerk@stkeynetrewidlandpc.org.uk

A Coronation pictures for village hall

Clerk reported that the official coronation portrait of their Majesties would not be available until after July 2023. Will keep councillors updated.

B New maintenance contractor

Clerk has been in touch with the contractor who has made proposals to carry out repairs. Cllr Shovelton will review the essential work needed and ask the contractor for a quotation for the remaining works.

C Highways Report on road safety issues

Councillors have received and noted the detailed reply from Cornwall Council's Highways Manager.

D Update on presentation from Mr Martin Cluer on environmental matters

Chair asked Mr Cluer to summarise examples that the councillors might consider, including: repair cafes; community allotments; community meals; library of things (equipment to lend); renewable energy information; domestic thermal imaging; incredible edible gardens; car sharing schemes; cycle tracks. Councillors welcomed the ideas and suggested that any proposals must be made by consultation with residents, ideally at a face to face meeting.

**Action:** Mr Cluer will create a flyer to advertise and promote a special public meeting.

E Lawn Cemetery gate installation

Chair reported that the new gates had been installed two days previously. Cllr Lewis thanked the Chair for completing the project she started and asked that the council install an advisory sign by the entrance asking dog owners to manage their animals responsibly in the cemetery.

**Action:** Clerk to get agreement on a form of words and organise signage.

F Replacement gate and stile

Clerk presented a response from Cornwall Council explaining the limitations to their support.

**Action:** Cllr Shovelton will assess the work needed and reply to Cornwall Council.

## 74/2023 Correspondence

A Email from resident concerning residual matters from Dobwalls & Trewidland Parish Council.

Chair has replied and will arrange to meet the resident to resolve outstanding issues.

B Response from Buckingham Palace following the death of HM Queen Elizabeth II.

Councillors received and noted the card from HM Charles III.

## 75/2023 Planning

A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised.

Application PA23/03519

Proposal Listed building consent for converting the first floor small bedroom into a family bathroom with a shower, basin and toilet and to fit a conservation style wall vent in the west elevation to service the new bathroom.

It was **Resolved** to support this application. Proposed Cllr Blackwell. Seconded Cllr Whiting. All agreed. In making their decision, councillors noted the details of the Heritage Impact Assessment and the minimal impact that the proposals will have on the exterior of the property and internal changes.

Application PA23/04147

Proposal Erection of an agricultural shed and solar panels

Location Lean Park Farm Horningtops Liskeard Cornwall

Councillors **Resolved** not to support this application. Proposed Cllr Whiting. Seconded Cllr Lindsey Ellis. In making their decision, councils noted contradictory details in the Design & Access Statement. The application is for an agricultural shed and the D&A explains the shed would be used 'to house machinery and farming equipment on land' but the site is also described as 'a country home in a private setting with outbuildings' There is no evidence from the application form, the D&A statement or recent publicity from Savills Estate Agents that this is a working farm that requires an agricultural shed to house farm equipment. The design and materials proposed are not

appropriate for a building in close proximity to the Grade 2 listed buildings in the vicinity, and the scale of the proposal is overbearing in relation to adjacent properties.

B Any applications received by Cornwall Council by the time of the meeting. Information only.  
Ref PA23/00680  
Proposal Proposed vehicular access and construction of storage building  
Location Storage Building Adj To Landeast Bridge St Keyne Cornwall PL14 4SH

C Planning decisions made by Cornwall Council.  
PA23/02388 APPROVED  
Proposal First floor extension above existing kitchen and Single storey sun room to replace conservatory.  
Location: West Trevillies Farm St Keyne Liskeard Cornwall PL14 4QW

### 76/2023 Finance

It was **Resolved** to approve the schedule and agree payment. Proposed Cllr Blackwell. Seconded Cllr Lewis. All agreed. Cllr Whiting will authorise online payments.

#### A Direct Bank Payments

Date	Payee	Description	Pay	£
19/06/2023	LIC Bookeeping	Annual audit		£ 160.00
19/06/2023	SLCC	Annual subscription		£ 112.00
26/06/2023	John Hesketh	Salary		£ 295.66
26/06/2023	HMRC	PAYE		£ 73.80
Total				£ 481.46

B Bank Reconciliation.  
At the close of business on 31 May 2023, the parish council held £48,649.02 in its accounts.

### 77/2023 Chair's Report

A Portfolio Roles 2023/24  
*This item is carried forward to July 2023.*

B Safeguarding Policy  
Councillors will be asked to agree the adoption of a safeguarding statement and policy together with an action plan for implementation.  
*This item is carried forward to July 2023.*

C Community Area Partnership 6 June 2023  
See Item 71 above.

### 78/2023 Councillors' Reports

A Cllr Alex Blackwell  
Maintenance – no report.

### 79/2023 Clerk's Report

A Update on progress to fill the vacancy in St Keyne ward  
Noted that the co-option process had been successfully complete.

B Submission of Annual Governance Statement  
Reported that BDO Auditors had declined the request for an exemption from the external audit. Clerk has since supplied all appropriate information and the audit will proceed.

### 80/2023 Date of next meeting

A 12 July 2023 7.30pm Trewidland Village Hall

### 81/2023 End of meeting 21.45

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